



**North American
Broadcasters Association**

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NABA Director of Technology Job Description | March 3, 2010

The successful candidate should have at least ten years of advanced international broadcast technology experience related to Radio, Television and New Media, and be fully familiar with the technical, regulatory and business environment faced by North American broadcasters including an understanding of the ITU, WIPO and other international and regional broadcast organizations & treaties.

This position reports to the Secretary General, as informed by the NABA Technical Committee Chair, and works with same to achieve the responsibilities listed below:

- Support for, communication with, and execution of duties for the NABA Technical and related Subcommittees (ITU Subcommittee, Radio Subcommittee, & any ad hoc subcommittees) and related technical activities of the other NABA standing committees in association with the Committee Chairs and Vice Chairs.
- Oversight and execution of NABA technical contributions including the development, writing, approval processing, and meeting participation at international standards organizations.
- Communications and liaison with the three NABA Administrations, Canada, Mexico and the United States, through representing NABA positions before international organizations.
- Monitoring technical activities and developments in the broadcasting and new technology industries and of the various North American and International organizations that impact NABA members as well as communication of such issues, trend, activities, and intelligence to NABA members, as appropriate.
- Assists with and coordinates technical support for the NABA Committees and coordinates technical aspects of such support with the Secretariat office. Such support will include assisting with setting the committee chair's agenda, and technical documentation for committee activities.

Candidate Characteristics:

- Multi-disciplined management experience in the broadcasting industry with an understanding of current and emerging technologies;

- Self-starter with strong diplomatic and administrative skills, with an ability to communicate in a highly effective manner;
- Strategic thinker with demonstrated leadership capabilities, able to provide senior level support to member organization executives;
- Ability to work independently without support staff
- Capable of successfully managing and monitoring multiple projects simultaneously, while maintaining superior attention to details;
- Experience in broadcast engineering and technology associated with all aspects of Radio, Television and New Media;
- Demonstrated expertise in transmission including spectrum engineering and international technical representation.

Extensive North American and International travel will be required. This is estimated to be 10-12 weeks per year.

NABA is headquartered in Toronto. The successful candidate can be located in Canada, Mexico or the US.

If you are interested in this position, please forward your curriculum vitae along with salary expectations to:

John Harding
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